

**PRESCOTT UNIFIED SCHOOL DISTRICT**  
**District Office - Board Room**  
**300 East Gurley Street**  
**Prescott, Arizona 86301**

**GOVERNING BOARD**  
**REGULAR MEETING**  
**5:00 PM (DOORS OPEN AT 4:30 PM)**  
**AUGUST 6, 2024**

This Meeting can be viewed via live stream using the following link:

<https://youtube.com/live/YU3u3fDb4Bs?feature=share>

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



**Mission Statement**

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

**Vision Statement**

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

## AGENDA

### 1. STRATEGIC PLAN COLOR KEY:

STUDENT ACHIEVEMENT

CULTURE

COMMUNITY AND STAKEHOLDER RELATIONSHIPS

ENROLLMENT

RESOURCE ACCOUNTABILITY

### 2. CALL TO ORDER - Governing Board President, Stan Goligoski

### 3. OPENING CEREMONY

3.A. Welcome - Governing Board President, Stan Goligoski

3.B. Pledge of Allegiance

### 4. APPROVAL OF AGENDA - Governing Board President, Stan Goligoski

4.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

### 5. APPROVAL OF MINUTES - Governing Board President, Stan Goligoski

5.A. Consider approving the minutes from the Regular Study and Voting Session meeting of July 9, 2024, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

### 6. PRESENTATIONS

6.A. New Teacher Orientation Debrief & Professional Development Plan for 2024-25 School Year.

**Presenter:** Kelsey Secor, Assistant Superintendent of Instruction

### 7. INFORMATION ONLY ITEMS

7.A. Summary of Current Events

7.A.1. Superintendent

7.A.2. Governing Board Members

7.B. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

**Presenter:** Governing Board President, Stan Goligoski

## 8. ACTION ITEMS

**8.A. CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.*

Consider approving the Consent Agenda as presented.

8.A.1. Consider approving the certified and classified personnel actions as presented.

**RELEVANT INFORMATION:**

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

8.A.2. Consider ratifying the vouchers as presented.

**RELEVANT INFORMATION:**

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

8.A.3. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY25 and FY24 End-of-year, as presented.

**RELEVANT INFORMATION:** Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

8.A.4. Consider delegating the authorizing power to principals with regard to approving student activity club fundraisers, as presented.

**RELEVANT INFORMATION:**

Due to Uniform System of Financial Records requirements, all student activity club fundraisers must be approved by the Governing Board or the Governing Board's authorized designee(s).

Presenter: Brian Moore, Chief Financial Officer

8.A.5. Consider approving the Chief Financial Officer and Purchasing Director as Governing Board approved designees for disposal of district stewardship or capital asset property, as presented.

**RELEVANT INFORMATION:**

Per Arizona's USFR (Uniform System of Financial Records), school districts must maintain a stewardship list for equipment costing between \$1000 and \$4999.99. School districts must also account for capital assets, which include land improvements, buildings, building improvements, and equipment costing \$5000 or more. Upon disposal of stewardship items or capital assets, an Authorization to Dispose of District Property form must be filled out and approved by the governing board or authorized designee.

Presenter: Brian Moore, Chief Financial Officer

8.A.6. Consider approving an Intergovernmental Agreement between The City of Prescott and Prescott Unified School District for the Services of School Resource Officer at Prescott High School, as presented.

RELEVANT INFORMATION:

A.R.S. § 15-154 authorizes the District to place peace officers in its schools in accordance with an approved School Safety Program.

The District has identified funding to cover seventy-five percent (75%) of the total cost for the City to provide one School Resource Officer to provide school resource officer services ("SRO Services") for Prescott High School ("PHS"), while school is in session. The City of Prescott will cover the remaining twenty-five percent (25%) expense during the school year and the full salary/benefit cost when school is not in session.

The City and the District desire to enter into an agreement whereby the City will identify a sworn, certified police officer to provide SRO Services at PHS during the 2024-2025 school year (the "School Year"). The City and District have partnered with an SRO for many years.

The District is authorized to enter into the Agreement pursuant to A.R.S. §§15-342 and 11-952. The City is authorized to enter into this Agreement pursuant to A.R.S. § 11-952.

Presenter: Clark Tenney, Superintendent

8.A.7. Consider approving an Intergovernmental Agreement between The City of Prescott and Prescott Unified School District for the Services of School Resource Officer at Prescott Mile High Middle School, as presented.

RELEVANT INFORMATION:

A.R.S. § 15-154 authorizes the District to place peace officers in its schools in accordance with an approved School Safety Program.

The District has identified funding through the School Safety Program Grant to cover one hundred percent (100%) of the total cost for the City to provide one School Resource Officer to provide school resource officer services ("SRO Services") for Prescott Mile High Middle School ("PMHMS"), while school is in session. The city will cover the balance of the salary/benefits when school is not in session.

The City and the District desire to enter into an agreement whereby the City will identify a sworn, certified police officer to provide SRO Services at PMHMS during the 2024-2025 school year (the "School Year"). The City and District have partnered with an SRO for many years.

The District is authorized to enter into the Agreement pursuant to A.R.S. §§15-342 and 11-952. The City is authorized to enter into this Agreement pursuant to A.R.S. § 11-952.

Presenter: Clark Tenney, Superintendent

8.A.8. Consider approving the list of The TRUST approved Hearing Officers, for student long-term suspension hearings for the 2024-2025 school year, as presented.

RELEVANT INFORMATION: Governing Board Policy JKD outlines procedures to be used for long-term suspension hearings. The hearing officers listed on the attached document have been trained to serve in this position. Approval of these hearing officers places the district in compliance with the current Governing Board Policy.

Presenter: Clark Tenney, Superintendent

8.A.9. Consider approving an Intergovernmental Agreement between Prescott Unified School District and Yavapai College regarding Dual Enrollment courses, effective through June 30, 2027, as presented.

RELEVANT INFORMATION:

This is a renewal IGA between Prescott Unified School District and Yavapai College. Yavapai College will offer college-level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

Presenter: Clark Tenney, Superintendent

8.B. **STUDY AND VOTING SESSION** - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Request for Public Participation in Governing Board Meeting to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda. This document can also be found under the Governing Board tab on the PUSD website: <https://www.prescottschools.com>.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to [sarah.torres@prescottschools.com](mailto:sarah.torres@prescottschools.com) at any time prior to the study and voting session of the agenda.

8.B.1. **Consider approving students recommended for early entrance into kindergarten for the 2024-25 school year, as presented.**

RELEVANT INFORMATION:

The parents of twelve (12) children have requested early entrance into kindergarten. In accordance with Governing Board Policy JEB, Entrance Age Requirements, eleven (11) children (one family canceled) participated in early entrance screening using the Brigance Screening Tool. After completing kindergarten screening, seven (7) children demonstrate academic, language, and motor skill readiness and are recommended for kindergarten. Four (4) were not accepted. Screening results have been shared with the parents, building principals, and the Superintendent.

Presenter: Kelsey Secor, Assistant Superintendent of Instruction

8.B.2. **Consider approving an Intergovernmental Agreement for Grant Management Services Between Prescott Unified School District and Yavapai County through the Yavapai County School Superintendent, as presented.**

RELEVANT INFORMATION:

PUSD wishes to retain YCSS to provide consulting about and assistance with grant

management services.

**Presenter:** Clark Tenney, Superintendent

**8.B.3. Consider changing the date of the November 2024 PUSD Governing Board Regular Study and Voting Session meeting from Tuesday, November 5, 2024, to Wednesday, November 6, 2024, as presented.**

**RELEVANT INFORMATION:**

November 5, 2024, is Election Day.

At the July 9, 2024, PUSD Governing Board Meeting, the Board President and Governing Board members requested that this item be placed on the next agenda.

**Presenter:** Clark Tenney, superintendent

**8.B.4. Consider approving the School Facilities Division's "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund," for PUSD school sites, as presented.**

**RELEVANT INFORMATION:**

Governing Board approval is required for the School Facilities Division to distribute any monies for projects from the Building Renewal Grant fund and to comply with state law.

**BRG-006265 - Prescott Mile High Middle School - 5 Ton HVAC Replacement**

**Presenter:** Brian Moore, Chief Financial Officer

**8.B.5. Consider approving the Fiscal Year 2025 Capital Plan for the School Facilities Oversight Board, as presented.**

**RELEVANT INFORMATION:**

A Capital Plan for Prescott Unified School District must be approved by the Governing Board and submitted to the School Facilities Oversight Board annually. School districts considered as "growing" school districts must submit an annual Capital Plan following Governing Board approval. Due to enrollment fluctuating in the Prescott Unified School District, it is recommended the Capital Plan for 2024-2025 be submitted with "NA" (not applicable) to indicate the school district does not intend to access any additional square footage at this time.

**Presenter:** Brian Moore, Chief Financial Officer

**8.C. INFORMATION AND DISCUSSION ITEMS**

8.C.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

8.C.2. Review the proposed changes in Governing Board Policy IJNDB - Use of Technology Resources in Instruction, as presented.

**RELEVANT INFORMATION:**

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of the proposed policy changes.

The Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

**Presenter:** Andy Binder, Assistant Superintendent, Human Resources

8.C.3. Review the proposed changes in ASBA Policy Advisory 792-797 & 799-800, as presented.

**RELEVANT INFORMATION:**

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of the proposed policy changes. The Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

**Presenter:** Andy Binder, Assistant Superintendent, Human Resources

8.C.4. Requests for Future Agenda Items

**Presenter:** Governing Board President, Stan Goligoski

**8.C.5. Meeting Dates:**

Regular Study and Voting Session: Tuesday, September 10, 2024, at 5:00 pm in the PUSD District Office Boardroom.

**Other Dates:**

**August 8, 2024** - 5:30 - 6:30 pm - Prescott Mile High Middle School Back to School Night

**August 13, 2024** - 4:30 - 6:00 pm - Lincoln Elementary - Back to School Night & Abia Judd Elementary (1st & 3rd Grade) Parent Information Night 5:30 - 6:30 pm.

**August 14, 2024** - 5:00 - 6:30 pm - Granite Mountain - Back to School Night

**August 15, 2024** - 5:00 - 6:30 pm - Prescott High School Meet the Teacher Night

**August 28, 2024** - 5:00 - 7:00 pm - PUSD Board Candidate Forum - Ruth Street Theater

**August 30, 2024** - Full Professional Development Day - No students

**September 2, 2024** - LABOR DAY HOLIDAY - No school - all district sites closed

**9. ADJOURNMENT**